Form 9

Letter Forwarding Request for Substituted Service

 (0.8, r. 3(d))

The Chief Judge of Lagos State presents his compliments to the Minister of Foreign Affairs and encloses herewith a writ of summons in the case of …………………….. Versus……………………. In which the claimant has obtained an order of the …………………………………….. Judicial Division of the High Court of Lagos State(which is also enclosed) giving leave to make a request that the said writ may be served by substituted service on the defendant…………………………… at……………….in the (name of country).

 The Chief Judge request that the said writ and Order may be forwarded to the proper authority in (name of country) with the request that the same may be transmitted by post addressed to the defendant at (the last known place of abode or the place of business) of the said defendant, or there delivered in such manner as may be consistent with the usage or practice of the courts of (name of country) for service of legal process where personal service cannot be effected; and with the further request that the same may be officially certified to the…………………... Judicial Division of the High Court of Lagos State, or declared upon oath, or otherwise, in such manner as is consistent with the practice of the courts of the (name of country) in proving service of Legal process.